



LAKEVIEW CHURCH

EARLY CHILDHOOD KIDS COORDINATOR

Lakeview Church is looking for a strong leader to provide oversight for the Early Childhood Kids ministry of our church. This person is going to provide vision and point leadership for Infants – Preschool and oversee the development and deployment of our team of Early Childhood Kids volunteers. This is a collaborative position that will serve alongside our Elementary Kids Coordinator.



WHERE ARE WE?

Lakeview Church is located in the south east area of Saskatoon. A growing, friendly city of 270,000 people, Saskatoon has the amenities and action of a large city, with the relaxed vibes of small city hospitality.

It's a progressive city that stays in touch with its roots; surprisingly diverse yet incredibly inclusive, with a bright future that springs from a fascinating past.

A 20 minute drive can take you from one end of town to the other where you can discover world class restaurants, an amazing arts and music scene, and endless outdoor activities along the South Saskatchewan River. Saskatoon enjoys one of the lowest costs of living among major cities in Canada and offers a range of neighbourhoods to call home.

WHO ARE WE?

Lakeview Church has been active in Saskatoon for over 100 years. We are part of the Free Methodist Church in Canada, a worldwide movement with historical ties to the abolishment of slavery, early advocacy of women's rights, child labour reform, and the establishment of hospitals and schools.

Our church community is wonderfully diverse and passionate. We have people of all ages and stages from a variety of cultural backgrounds. Our average attendance at our worship services is 500 people.

Our staff team is dynamic and loves to laugh together. We have 7 staff positions on our Pastoral team, and 9 staff positions on our Operations team.

Sunday worship services and Home Church are the central expression of church life at Lakeview. We value gathering as a collective community and cultivating deep relationships.

Each week we average over 100 children in Lakeview Kids, divided into dedicated spaces for Infants, Toddlers, Pre-School, Kindergarten-Grade 3, and Grades 4/5. We have an incredible team of 130+ volunteers serving Kids in a variety of ways.



LAKEVIEW CHURCH MISSION

JOINING GOD IN THE RENEWAL OF ALL THINGS

LAKEVIEW CHURCH POSTURES

BACKWARD

Locating ourselves in God's story.

We believe God has been actively at work in our world as witnessed in the scriptures and through the church. We stand on the shoulders of those who have come before us, and rest on the very best of our heritage to influence our practices and worldview.

FORWARD

Anticipating God's movements.

We understand that our world faces challenges that must be thoughtfully navigated and negotiated. We are prepared to risk our comfort and security to help transform evil into good.

INWARD

Creating sacred space to encounter God.

We commit ourselves to a personal, but not individualistic, devotion to Jesus. We also submit ourselves to one another trusting that in community is where we meet and hear from God.

OUTWARD

Collaborating with God locally & globally.

We accept God's invitation to participate in the healing of our world. We welcome spiritual seekers and skeptics, and conspire with God in acts of justice and restoration.

POSITION PROFILE – EARLY CHILDOOD KIDS COORDINATOR

Position Overview

Lakeview Church is looking for a strong leader to provide oversight for the Early Childhood Kids ministry of our church. This person is going to provide vision and point leadership for Infants - Pre-school and oversee the development and deployment of our team of Early Childhood Kids volunteers. This is a collaborative position that will serve alongside our Elementary Kids Coordinator.

Reports To: Family Formation Pastor

Position Terms: Part-time, permanent position. Salary to be negotiated.

Expected Hours of Work: 25 hours / week.

Minimum Education and Job Related Experience:

- High School Diploma.
- Experience leading a kids ministry, developing leaders and providing pastoral care.

Preferred Education and Job Related Experience:

- Bible College degree or Bachelors of Education.
- Multiple years working full-time in kids ministry.

CORE RESPONSIBILITIES

Early Childhood Program Planning – 40%

- Develop creative, age appropriate program plans that promote spiritual, social, and emotional development.
- Prepare curriculum materials and delivery strategy.
- Schedule volunteers.
- Communicate program and curriculum logistics to volunteers.
- Prepare program space and materials.
- Collaborate with Daycare staff to maintain classrooms and equipment.

Early Childhood Program Facilitation – 30%

- Point leadership for Sunday programs.
- Oversight of volunteer teams.
- Encourage volunteers to engage with children relationally.
- Nurture relationships among children.
- Ensure age appropriate learning environments.
- Ensure all programming is in compliance with Plan to Protect.
- Support Family Formation Pastor with major events.

Early Childhood Leader Development – 30%

- Recruit, train, and supervise volunteers.
- Invest relationally in the lives of volunteers.
- Provide pastoral care and support to volunteers.

REQUIRED BEHAVIOURS & SKILLS

Leadership

Influencing actions and opinions of others in a desired direction; exhibiting judgement in leading others to worthwhile objectives.

Planning and Organizing

Determining goals and priorities and to assess the actions, time and resources needed to achieve those goals.

Collaboration

Working cooperatively with other individuals and making valued contributions to the outputs of others and the team.

Developing People

Reviewing and analyzing others' strengths and weaknesses, to distinguish their talents and development needs, and enhancing them appropriately.

Delegating

Assigning responsibilities and authority to the right people, taking their interests, ambitions, development and competency into account. Following up on delegated tasks.

Innovative Power

Directing one's energy toward initiating new strategies, programs, and initiatives.

Creativity

Coming up with original ideas and solutions, to adopt points of view outside the usual parameters.

Socialability

Comfortable in people's company, meeting people easily, mingling freely.

Verbal Expression

Communicating in a clear language and adjusting one's use of language to the audience's level.

Conflict Management

Handling conflicting interests diplomatically and working towards effective resolution.

APPLICATION

If, after prayerful consideration, you feel called to this position then we want to hear from you.

To apply, please send the following in PDF format to the private and confidential email resumes@lakeviewchurch.com with the subject line 'Early Childhood Kids Coordinator':

- A cover letter expressing why you are interested and how your experiences have prepared you for this ministry.
- Your comprehensive resume.

We are seeking to fill this position before the end of June, 2025.

Applications will be open until a suitable candidate is found.

