



# KINGSVIEW C H U R C H

## Job Description

**Position:** Associate Pastor **Status:** Full-time  
**Reports to:** Lead Pastor **Salary:** As per 2023 Salary Budget  
**Benefits:** Available through the FMCiC. Vacation entitlement, Sick/Personal Days,  
see *The Manual* and *Kingsview FMC Employee Handbook*.

**Overview:** Kingsview is an intergenerational and intercultural faith community of the FMCiC. The Associate Pastor (AP) works in close collaboration with the Lead Pastor, staff and other ministry leaders. The AP is responsible for establishing SMART goals, objectives and activities consistent with Kingsview's Ministry Plan. The AP preaches regularly (e.g. monthly) as part of the Preaching Team. This role is primarily focused on nurturing the spiritual formation of people through small groups, the development of people's spiritual gifts through service, and healthy connection between people/groups. Therefore, the successful incumbent will have demonstrated both spiritual maturity and intercultural competence in past roles and in their life.

### 1. Small Groups: an average of 45% of the role.

Create, implement and lead a Small Group Ministry Team for the growth of discipleship groups.

- Model, teach, and facilitate the spiritual formation of the congregation in groups of all kinds.
- Coach, train & equip group leaders and others in the spiritual disciplines needed to maintain vibrant group dynamics
- A key emphasis is on the vitality of youth and young adult groups

### 2. Ministry Development: an average of 30% of the role.

Promote healthy ministry through relational networking. Support effective ministry by building good teamwork.

- Help equip teams of volunteers to sustainably lead the ministry environment of the church through discernment/application of spiritual gifts, coaching, and training
- Develop and/or manage existing systems of operation including volunteer database, ministry calendar, other procedures e.g. via Planning Center Online (PCO) to foster internal communication
- Oversee the Kingsview ministry "brand," including the design & publishing of all print and digital communication to ensure consistent, high-quality materials

### 3. Ministry Area Leadership: an average of 25% of the role.

Provide leadership to one of Kingsview's existing Ministry teams.

- Based on the incumbent's gifting, training and experience, further develop an established team (e.g. Missional Resources, People Care, Worship, etc.)

**Minimum Qualifications:** 3-5 years' related experience, Bachelor degree, tracking for ordination in FMCiC (or willing to enter the process).

Applications received via email: [pastordarrin@kingsviewfm.com](mailto:pastordarrin@kingsviewfm.com). Visit us online [www.kingsviewfm.com](http://www.kingsviewfm.com)

Kingsview Church Administrator Job Description

**Ideal Candidate:** 5+ years' related experience in a Canadian urban, intercultural setting, Master's degree, ordained in FMCiC or a theologically Wesleyan denomination.

**Application:** Send a covering letter and your C.V. to [pastordarrin@kingsviewfm.com](mailto:pastordarrin@kingsviewfm.com). No phone calls, please. Visit our website for more information about us [www.kingsviewfm.com](http://www.kingsviewfm.com). We will contact potential candidates as applications are received, until July 31. Ideal start date is September.