**LEADERSHIP SCHOLARSHIP PLAN (LSP)**

 **2023 APPLICATION PACKAGE CHECKLIST**

**COMPLETE THIS CHECKLIST AND SUBMIT WITH YOUR FIRST APPLICATION PACKAGE ONLY.** (For those taking summer courses, please submit your completed application package by the fall deadline date.)

* **Please check off all documents included in this application package.**
* **Include this completed checklist as part of your application package.**
* **Be sure that ALL completed documents are included in your application package BEFORE it is sent to the Ministry Centre.**

**IMPORTANT NOTE: PLEASE DISCARD ANY PREVIOUS APPLICATION PACKAGES YOU MAY HAVE RECEIVED. ONLY USE THE LSP DOCUMENTS MARKED *“Rev Jan 2023”* FOR THE 2023 CALENDAR YEAR.**

**The application package must be complete when it is submitted. Any incomplete application package will not qualify for scholarship funds for that semester. No retroactive scholarship funds will be disbursed.**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Check off (✓) each completed document. All these documents ***MUST*** be included in ***each*** application package:

🞏 1. 2-page application form (#1a and 1b) completed and signed (on both sides)

🞏 2. promissory note (#2) completed and signed

🞏 3. info request sheet (#3) completed and signed

🞏 4. school confirmation form (#4) completed and signed by the school

Check off (✓) each completed document. Include these documents with the ***FIRST*** application package only:

🞏 letter to LSP committee explaining why you have chosen to study at a non-approved school, if applicable

🞏 For Lay Ministers only: photocopy of Official Board recommendation (*The Manual* – Chapter 3, par 383b)

🞏 For Seminary and Ministerial students only - submit a written plan for your involvement in a local Free Methodist church

🞏 For D.Min/PhD students only – a written proposal on how your studies will impact the mission and vision

 of the FMCiC

**THE DEADLINES DATES ARE:**

***FEBRUARY 15* FOR THE WINTER SEMESTER**

***OCTOBER 15* FOR THE SUMMER AND/OR FALL SEMESTER**

**PLEASE NOTE: APPLICATION PACKAGES RECEIVED AFTER THE DEADLINE DATES CANNOT BE CONSIDERED BY THE LSP COMMITTEE.**

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| **Please return completed application packages to:****Scan and email (preferred) to Jenn Cornwall: jennifer.cornwall@fmcic.ca** **OR Fax: 905-848-2603 OR send by mail:****Leadership Scholarship Plan - The Free Methodist Church in Canada****4315 Village Centre Court, Mississauga, ON L4Z 1S2** |