

The Free Methodist Church in Canada™

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MEMORANDUM

COUNSELLING ASSISTANCE POLICY

Rev Jan/19

Financial assistance from The Free Methodist Church in Canada is available to pastors, spouses and dependent children for counselling fees, up to a total of ten counselling sessions per person per calendar year. This same policy also applies to pastors accessing financial counselling through a partnership with *More Than Enough*.

The procedure is as follows:

- If your counsellor is a licensed social worker or psychologist, access your benefits coverage to pay for the first three or four sessions.
- The client pays the credentialed counsellor directly for one half* of the cost of each appointment.
- The counsellor invoices The Free Methodist Church in Canada, and sends the invoice to the attention of Rev. Joan Stonehouse, 9 Claret Road, Courtice, ON L1E 1W1 (joan@trullroadchurch.com), for the remainder of the cost of each appointment. Invoices can be sent after each appointment or accumulated and sent monthly.
- To protect the identity of the client, the counsellor **SHOULD NOT** identify the client by name on the invoices. Each invoice should **ONLY** include a client number. With the first invoice, the counsellor should include a separate confidential cover letter to Rev. Joan Stonehouse in which the client should be identified by name and the client number assigned.
- After five counselling sessions, Rev. Stonehouse will contact the counsellor for a brief progress report.

[If paying half the cost of counselling sessions creates a financial burden, please contact the Credentialing Coordinator to determine the appropriate amount of your contribution.]*