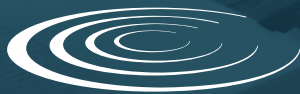


# LET'S DO MINISTRY TOGETHER

We strengthen Canadian Christian charities by providing world-class expertise, proven training and resources, advocacy, and reliable, timely advice. Together, guided by the values of Christian faith, we help our members have the freedom to focus on pursuing their mission and build stronger communities for everyone.



CANADIAN COUNCIL *of* CHRISTIAN CHARITIES  
ADVANCING MINISTRY TOGETHER

# What's Inside:

Introduction to CCCC from our CEO

Downloadable Board and Staff Information Sheet

Downloadable About CCCC Presentation

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Contact CCCC



Christian Charities all over Canada are doing important work that extends real care, gives people hope, and changes lives.

**F**rom welcoming refugees to Canada; to providing clean drinking water; to offering spiritual, relational, emotional, financial, and other guidance; to extending access to healthcare, education, camps, food, clothing, and shelter; to providing many other services that improve the quality, health, and joy of people's lives, Canadian Christian charities are making a difference in local and global communities.

**These missions matter.** To free up our member charities to do the powerful work that God has called them to do, we provide **practical resources, guidance, and training** in areas that equip our members to be exemplary, healthy, and effective Christian ministries.

Our team of [\*experienced professionals love to answer phone calls and emails from our members\*](#) about HR, donations, filling out tax forms, renting their property, and other topics related to running a charity well.

Members can go online any time and access [\*our library of templates, downloads, webinars, blog posts, training courses, and articles\*](#) on everything from risk assessment, conflict management, and financial policies, to t4 reporting, being on a board, and onboarding in HR.

We believe that we have a responsibility to represent the Christian charitable sector to Canada. We hold seats on various legal and government advisory committees, which allows for input

on government policy and regulations that affect our membership.

Our members also have access to [\*health insurance programs\*](#) for employees in Canada and overseas, a pension plan, and travel insurance for short-term mission trips, as well as the *Charities Handbook*, our *Bulletin* publication of new developments that affect Canadian charities, and the Canadian Ministry Compensation Survey, helping them make sure that they're tracking with compensation trends for charity teams.

Donors have the option of participating in the [\*Community Trust Fund\*](#), where the donors can transfer securities – whether publicly-traded stocks, bonds, or mutual funds – as a gift-in-kind from their brokerage account to a registered charity's brokerage account.

Additionally, members get [\*discounts\*](#) on seminars and events, website creation and design, property and liability insurance, office supplies, and guidance for serving vulnerable people in their communities.

We're constantly in touch with our member charities, and we really enjoy coming up with new ways to offer them the unique resources that will meet their needs so that they can operate well.

We love that we get to provide this support to our charity members, so that they can have the freedom to focus on carrying out their mission well – in an exemplary, healthy, and effective way, changing lives and making a real difference.

Thank you for considering membership with CCCC. We look forward to serving your ministry as an extension of your ministry team.

Blessings,

A handwritten signature in black ink that reads "John Pellowe". The signature is fluid and cursive, with a large initial "J" and a stylized "P".

Rev. John Pellowe, CEO

# WHY JOIN CCCC?

The decision to join CCCC membership often requires input from several people on your ministry team. This double-sided (when printed) document gives a quick overview of the services provided by CCCC and ways to maximize your membership. Feel free to [download this document](#) and use it as needed to communicate about all the benefits of CCCC membership.



## GUIDE

Call or email our Member Services team for current, clear and trusted guidance in all aspects of running a ministry. Access our Charities Handbook, Bulletin magazine, tax-filing templates and digital downloads that will lessen the administrative burden, saving you time and money.



## TRAIN

Is your Board trained to govern? Could your Church Treasurer use an orientation or a refresher course? The Training Centre offers valuable online courses exclusively to members. Our regular webinars are practical and help in the areas of HR, Finance, Leadership, Fundraising and charity compliance.



## COLLABORATE

Ministries can share insights and discover partnership opportunities in our online community platform "The Green". CCCC's Legal team works to provide a positive environment for Christian ministries to operate in Canada and keep our members informed of policy and political changes.



## PROTECT

Your people propel your ministry forward – take care of them with our exclusive plans and savings only available to members.

- > Group Health Benefits (including a plan for Expatriates and even small or solo teams.
- > Short-Term Travel insurance
- > The CCCC Pension Fund
- > CCCC Affiliate programs offering discounted liability and property insurance



## FUNDRAISE

Demonstrate your trustworthiness with donor funds through our highly-respected Certification Program. Certified charities operating within our defined Standards of Accountability may display CCCC's "Seal of Accountability" which encourages donors and granting foundations to give generously and confidently. Our Community Trust Fund enables members to benefit from donor transferred securities and accept these ministry gifts with ease.

# JOIN CCCC TODAY!

**Contact us** to discover what membership option best serves your ministry.



## AFFILIATE MEMBERSHIP

Most popular with churches and growing ministries.



## CERTIFIED MEMBERSHIP

Best for charities who are fundraising nationally or making financial asks of major donors, grant foundations and capital campaign projects, and charities looking to enhance and display their ministry accountability.



## PROFESSIONAL MEMBERSHIP

Best for individuals (lawyers, accountants) serving ministries as clients.

**"I love CCCC! Clear publications. Simple to understand. Practical. Reasonable. Feels like you are really there to help us."**

– Richard Snyder, Executive Director, Malachi Man Ministries

**"Our Elders and Deacons make regular use of CCCC's resources at our board table and find it very helpful."**

– Harvey Schouls, Treasurer, Living Water United Reformed Church

**"After 30 years in the non-profit and charity business, your organization has given me the most valuable information I could possible receive. Your member value exceeds anything I have seen anywhere in Canada."**

– Elizabeth Sharpe, BPI Consulting

**"CCCC is a gift to the body of Christ by providing critical governance education and practical assistance to ministries helping them be more effective and compliant with regulations."**

– Barry Slauenwhite, President Emeritus, Compassion Canada





# CCCC PRESENTATION

Download our **About CCCC PowerPoint Presentation** to use at your next staff or board meeting. This in-depth look at CCCC membership explains the various programs and services of CCCC that are available exclusively to members. You can [\*review and download the presentation here.\*](#)

# TRAINING CENTRE COURSE LIST

The **Training Centre** is a growing collection of courses for people working and volunteering in Christian ministries. The courses will ensure that your ministry has the competencies needed to have the great leadership, flourishing staff, and ample resources that your mission demands.

The courses provide not only role-specific content but also, most importantly, practical explanations, exercises, and assignments to be applied to your ministry.

When you are done each course, you will have analyzed a part of your ministry's operations, policies, and practices and developed recommendations for their improvement.

Staff and volunteers at CCCC member charities have exclusive access to the Training Centre courses.



## Courses Available:

### **Finance**

Church Treasurer: Fulfilling Your Role with Ease [\(learn more\)](#)

Receipting Essentials for Churches and Charities [\(learn more\)](#)

### **Board Governance**

Great Board-Staff Relationships [\(learn more\)](#)

### **Payroll & Human Resources**

Hiring Well [\(learn more\)](#)

### **Fundraising**

Managing the Fundraising Function [\(learn more\)](#)

# THE GREEN: A New CCCC Online Community

**The Green** is an online community for Christian ministry teams members powered by CCCC. It's a forum where ministry workers connect, share insights, ask questions, and receive assistance from the CCCC's Member Services Team (MST). CCCC staff will link to trusted resources offered by CCCC directly in The Green. One of the benefits of membership is access to the vast collection of articles, templates, webinars and policies that are helpful for anyone working in Christian ministry in Canada and can be accessed by members at any time.



The screenshot displays the 'The Green' online community interface. At the top, the 'THE Green' logo is on the left, with an 'Invite Users' link. On the right is a search icon and a menu icon. Below the header is a navigation bar with two rows of buttons: 'My Green', 'My Green Chats', 'Blogs', 'Freebies', 'Store', 'Find A Job', 'Join', 'Green Space' in the first row; and 'Green Rooms', 'Greeners', 'Green Idea Exchange', 'Green Guide', 'About The Green', 'What's New' in the second row. The main content area features the 'Canadian Council of Christian Charities' (CCCC) logo and 'CCCC-Member' status on the left. On the right are 'Leave' and 'Message' buttons. Below this is a paragraph describing CCCC's services to nearly 3500 charities across Canada. A navigation bar below the paragraph includes 'CCCC-Member', 'Members(469)', 'Activity' (highlighted in red), and 'Messages'. The 'Posts' section shows a post by 'Barry Bussey, CCCC Staff' titled 'Canada Economic Response Plan - COVID-19' with a 'COVID-19 Response Room' tag. The post text reads: 'Hi Mark, great to see that you have found the Green - welcome. We appreciate all of your help and expertise as we get through this trying time! Barry'. The post is timestamped '50 mins ago'.



# SAMPLE MEMBERSHIP APPLICATION FORM

If you'd like to join CCCC membership, you will be asked to fill out a membership application form. Below is a sample of what questions are asked on our "Affiliate Membership" application. When ready to complete your application, please [download the form here, or submit it online.](#)

## CCCC AFFILIATE MEMBERSHIP APPLICATION

Mail completed form with payment to: 1 - 43 Howard Avenue, Elmira, ON N3B 2C9  
OR apply online at [www.cccc.org/membership\\_options](http://www.cccc.org/membership_options)

CCCC serves over 3,300 ministries by providing practical, affordable resources that help them operate in an exemplary, healthy, and effective way. CCCC affiliate membership is valid for the calendar year. Members must be Canadian registered charities.

Date of Application		CRA Number		or <input type="checkbox"/> Applying for CRA Number	
Name of Church or Organization		Website			
Street Address					
Mailing Address (if different from above)				Organization's Email	
City	Province	Postal Code	Telephone	Fax	
I heard about CCCC Membership from:		Denominational Affiliation (if any)		Primary Focus (e.g., local church, counselling, youth ministry, relief & development)	

### ANNUAL REVENUE (from line 4700 of T3010)

is \$

ANNUAL REVENUE	2020 FEE
\$0-\$300,000	\$270
\$300,001-\$675,000	\$490
\$675,001-\$999,999	\$630
\$1,000,000 or more	\$895

CCCC Membership is based on the calendar year. If an organization becomes an affiliate member part way through the year, the annual rate is pro-rated.

### PAYMENT INFORMATION

Please charge \$ to my credit card.

I will pay by: ☐ VISA ☐ Mastercard ☐ Amex ☐ Cheque

/	
Card #	Expiry Date

Name of Cardholder (Please print) Signature

### ORGANIZATION CONTACT:

Administrator* Contact Name	Position
Your Unique Email Address (this will be your personal login)	
CCCC Bulletin format: <input type="checkbox"/> Hard Copy <input type="checkbox"/> Email	

\* As the administrator for your organization, you are automatically assigned as the billing contact and the *Charities Handbook* contact. Once you set up your individual login on the CCCC website ([ccc.org/indiv-login](http://ccc.org/indiv-login)), you will be able to add other individuals and reassign those contact types to other people within your organization.

### BEST PRACTICES

CCCC encourages all affiliate members to use their best efforts to:

- Form an active governing board that holds regular meetings, creates appropriate policy, maintains effective control, and provides strategic direction.
- Establish appropriate systems for financial & internal control, transparent financial reporting, and fair treatment of staff and volunteers.
- Comply with federal, provincial, and municipal laws and regulations.
- Serve the interests of donors, members, and beneficiaries in an ethical way.
- Protect the confidentiality of personal data.
- Be open and honest in dealing with the public.

**COMMITMENT TO CCCC:** We understand that this level of membership does not entitle us to use the CCCC logo or the CCCC Seal of Accountability, which is reserved exclusively for CCCC Certified members.

Signature of Applicant

Date



CANADIAN COUNCIL OF CHRISTIAN CHARITIES  
ADVANCING MINISTRY TOGETHER

[About Us](#)
[What We Do](#)
[News & Blogs](#)
[Join CCCC](#)
[Store](#)

## Membership Options

**Join CCCC**

- > Membership Options
- > Why CCCC Membership?
- > Free Resources
- > Download About CCCC Membership Presentation
- > Download About CCCC Membership Document

Whether you are an established charity or just getting started, CCCC has the expertise and resources to help your charity thrive. We offer value-packed membership options to fit any budget.



"I am so online for an this info be much for all charities and the world."

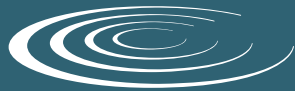
— Priscilla Marr, Canadian Centre for World Mission

Membership Benefit	Affiliate	Web	Certified	Professional
Email & Phone Support	✓		✓	✓
Resources & Downloads	✓	✓	✓	✓
Access to The Training Centre	✓	✓	✓	✓
CCCC Bulletin*	✓	✓	✓	✓

Join Web Membership  
> for Articling Students  
> for Internship Students

Email Us

Download a Free Resource



CANADIAN COUNCIL *of* CHRISTIAN CHARITIES  
ADVANCING MINISTRY TOGETHER

**Thank you for your interest in joining CCCC membership.** If you have any questions about the material in this package, please contact us at:

**Canadian Council of Christian Charities**

PHONE:  
519.669.5137  
EMAIL:  
[mail@cccc.org](mailto:mail@cccc.org)

Mailing Address:  
1-43 Howard Ave  
Elmira, ON  
N3B 2C9